



KGOSI COMMERCIAL CLEANING SERVICE COMPANY PROFILE



www.kgosiccommercial.co.za



cleaning & hygiene

Hygiene Solutions
Standard Cleaning
Specialized Cleaning
Hospital and Hyper
Market Cleaning
Cleanroom cleaning

2024



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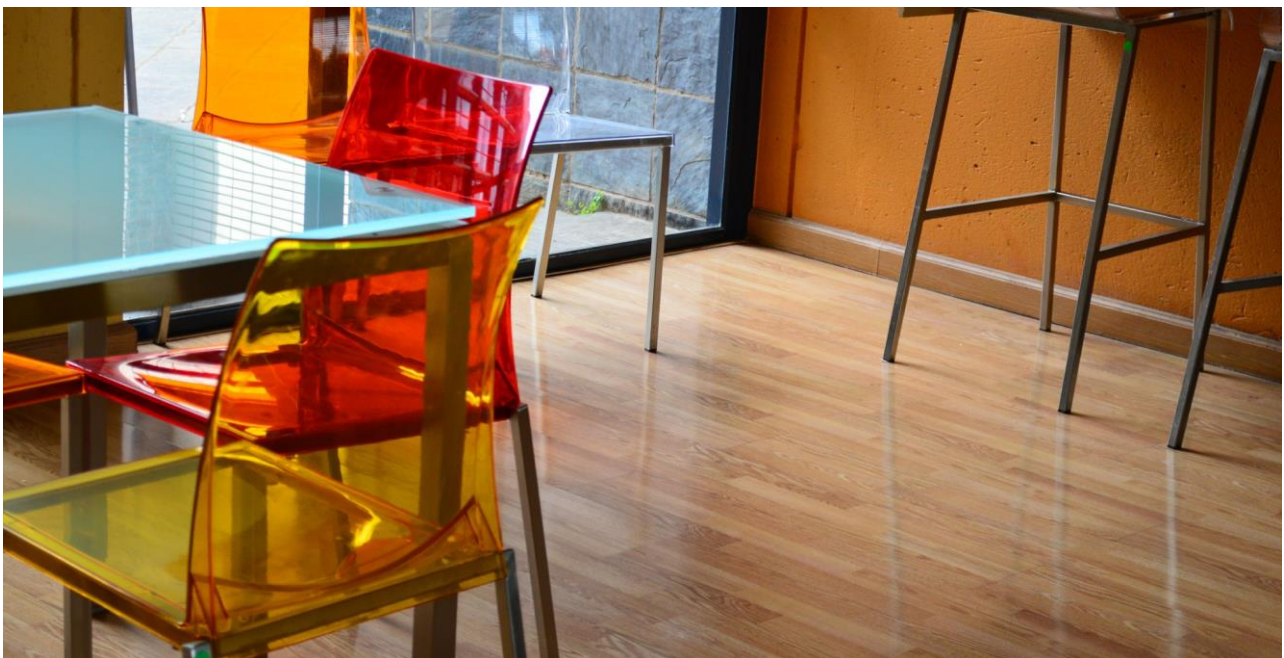
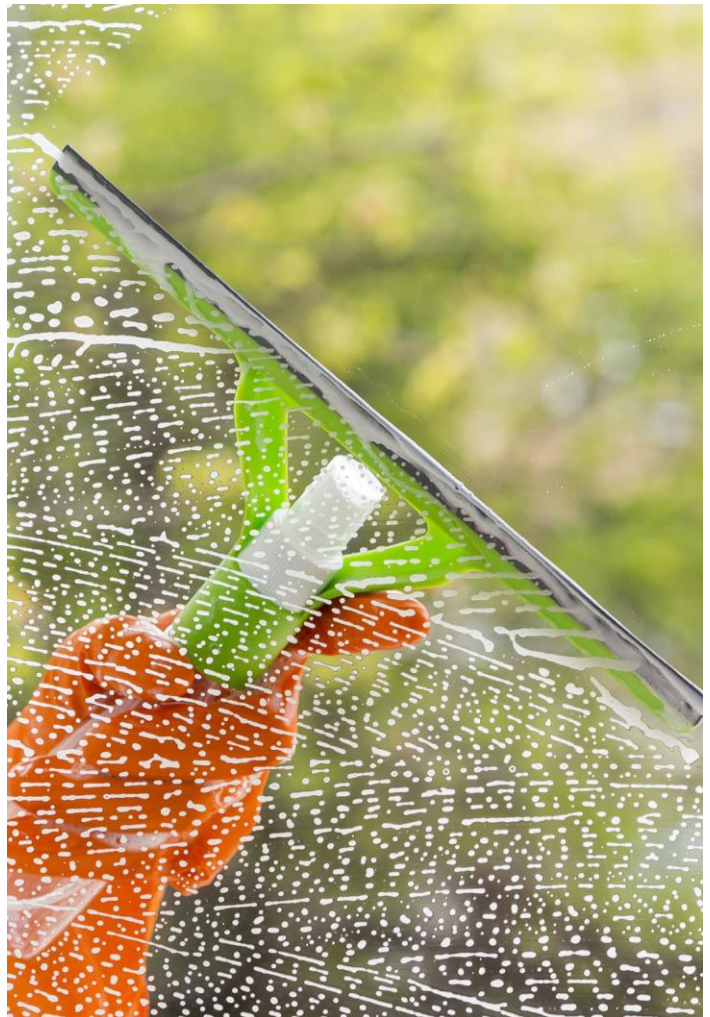
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ABOUT US

Kgosi Commercial is a full-service commercial cleaning company that strives to provide a continuous and consistently superior cleaning service resulting in high levels of customer satisfaction. Our goal is to enhance the appearance and ambiance of our clients' work and shopping places. We offer full-fledge of cleaning services to customer.

Our cleaning services are provided on a contractual or once-off basis and we offer cleaning services for buildings, offices, malls, schools, government facilities, shopping centres, homes, institutions and many more.

As part of our service, we will:

- Place trained, experienced staff on site
- Maintain cleaning consumables and PPE
- Provide them with uniforms, PPE and specialized tools and equipment
- Conduct weekly site inspections and attend meetings as and when requested.
- Tailor a cleaning plan according to your needs and create a cleaning schedule accordingly.

OUR APPROACH

The service is executed in accordance with a detailed schedule that is encapsulated in a service level agreement that stipulates the frequency and scope of services in great detail.

An intensive inspection and auditing approach is also followed, and project managers, supervisor and cleaners need to complete checklists indicating that tasks and/or inspections have been completed.

In keeping with this approach, areas are allocated to specific cleaners that are then held responsible for the cleanliness and neatness thereof.

LEVEL 1 B-BBEE

Kgosi Commercial (Pty) Ltd is a Level 1 B-BBEE contributor and is committed to developing the skills of people from previously disadvantaged backgrounds through employment opportunities, development programmes and by assisting in community improvement projects.

OUR VISION

To be a leading cleaning and hygiene service provider with a solid footprint built on trust, quality and reliability.

OUR MISSION

To assist our clients in achieving a hygienic environment through cost-effective high-quality cleaning and hygiene services.

OUR VALUES

Our values define our business, and we ascribe to the concept of "Life is a journey, enjoy the TRIP". We ensure that our customer gets the best service available in the Cleaning Industry, providing a Premium and Luxurious service and ultimately exceed customer expectation.



Teamwork



Respect



Integrity



Passion

AFFILIATIONS

All cleaning products and equipment used by Kgosi Commercial are SABS approved to ensure safe operation and quality. We are passionate about providing a flexible and customize service where every customer is treated equally no matter how large and small the contract value. We will ensure that every contract is maintained at the consistent level of quality by doing one-off spot checks or scheduled visits, tested process and methods delivered by our skilled employees.

Our areas of expertise include Industrial, Commercial, Corporate Office, Hospital and Residential Cleaning. We aim to provide quality service to our customer as we believe that clean and healthy environment is beneficial to one's physical and mental health.

TRAINING

Kgosi Commercial works in collaboration with its Facilities Management.

Our goal is to increase the productivity and effectiveness of employees through our quality learning experiences. We provide learners with a solid theoretical foundation, and we are focused on establishing practical competencies to produce cleaners who intend to find gainful employment in the cleaning and hygiene industry.

The Academy boasts the highest standards in cleaning and hygiene training, adhering to the requirements of the skills development legislation of South Africa to ensure high competency levels and professionalism in your company.



OUR SERVICES

STANDARD CLEANING

Kgosi Commercial's standard cleaning services include daily cleaning and supervision of the client's premises. These services are tailor-made, project-specific cleaning solutions and include:

- Bathroom (toilet) cleaning
- Floor cleaning
- Wall cleaning
- Window cleaning
- Furniture cleaning
- Refuse removal
- Kitchen cleaning
- Ablution cleaning
- Surface cleaning
- Exterior cleaning.
- Hospital, Bank, office, Airport, University/college/school

Kgosi Commercial recruits or absorbs staff following interviews, hiring and training. Staff are supplied with all the necessary equipment, consumables and PPE to render the daily cleaning services.

Kgosi Commercial also has a full SHEQ operating procedure and policies, as well as a comprehensive contingency plan for various scenarios.

Services include Kgosi Commercial's modern monitoring and reporting system. Each site is monitored on a daily basis and managerial site inspections are conducted at least once a week.



HYGIENE SOLUTIONS

Kgosi Commercial understands the importance of hygiene in the workplace and its contribution to maintaining a healthy and, therefore, happier and more productive workforce. Hygiene services therefore play a small yet vital role in everyday life.

Having provided hygiene services for the past three years, Kgosi Commercial has extensive experience in the field.

Kgosi Commercial follows a simple yet effective method for providing these services:

SUPPLY AND INSTALL HYGIENE EQUIPMENT AND CONSUMABLES

- All hygiene equipment is client-specific
- Equipment is of the highest quality
- Equipment and consumables are SABS-approved.

PERIODICALLY INSPECT AND MAINTAIN HYGIENE EQUIPMENT

- Site inspections are periodically conducted and checklist audits for all equipment are completed
- Hygiene consumables and refills are provided
- Maintenance and repairs are provided as needed



SPECIALISED CLEANING

DEEP CARPET AND UPHOLSTERY CLEANING

Deep carpet cleaning has been a proven and effective method of extending the longevity of carpets and keeping them clean during their lifetime. As per the ISSA (International Sanitary Supply Association) guidelines, it is recommended that deep carpet cleaning be done from quarterly to annually depending on the type and traffic rating of the premises.

DEEP STEAM CLEANING - ABLUTION AND KITCHEN STEAM CLEANING

Steam cleaning allows you to thoroughly disinfect your surroundings and ensure your home is spick and span. Steam cleaning your ablutions and kitchen surfaces is a simple yet effective method for removing dirt, as well as for sterilizing and removing external agents that could cause health problems.

Kgosi Commercial deploys a trained mobile deep cleaning team to render these services. Kgosi Commercial team consists of trained cleaning staff, and industrial steam cleaning equipment, recommended PPE and SABS-approved cleaning consumables are used.

HIGH RISE WINDOW CLEANING

Kgosi Commercial has a long and strong partnership with Dust clean Bidvest. Dust clean Bidvest has been in the industry for a while. Dust clean Bidvest assists Kgosi Commercial with all high-rise cleaning.

Dust Clean Bidvest is a specialist, high-level cleaning company that provides a range of services to customers where safety and access are challenged. High-level cleaning

refers to any form of cleaning that takes place above 3 meters as the OSH Act Regulations come into effect when working at such heights.

The cleaning services we provide include:

- Pressure washing of buildings (exterior facades)
- Window cleaning
- Painting and light maintenance
- Warehouses, showrooms and shopping malls.

DISINFECTING FOGGING

Thermal fogging has been proven to be an effective technique used by the industry for disinfection, provided that the correct active ingredient is used in conjunction with the fogging technique. We make use of a portable thermal fogging device which uses heat to produce a fog without degrading the active ingredient.

SHOPPING MALL CLEANING

Kgosi Commercial understands that clean, safe and orderly retail centers set the tone for a positive customer experience. We found that routine cleaning and upkeep is a key factor in maintaining customer satisfaction and loyalty for all shopping malls regardless of their business sizes. Thus, we have all the equipment, highly skilled and well-trained cleaner to execute each task effectively during peak and off time hours to ensure your shoppers will have a pleasant shopping experience in your mall.



OUR CLEANING PROCESS

ANALYSE YOUR **NEEDS**



The first step is to understand the scope of work that is required to achieve the desired results. This is done through site inspections, through which the following information is gathered:

- Site building size, height, location and staff required
- Type of industry (office building, mall, retail centre or industrial park, etc.)
- Type of floors, walls and movable assets (furniture and infrastructure).

IMPLEMENT THE **PLAN**



Once the scope and programme have been defined, Kgosi Commercial:

- Sources the required staff following interviewing and hiring processes
- Provides cleaning staff with NQF Level 1 training
- Supplies staff with the required PPE, equipment and consumables.

Thereafter, the services are implemented on site.

CREATE A **PLAN**



Kgosi Commercial develops a tailor-made programme for the site using the information obtained from the site inspection. The programme includes schedules and checklists for all cleaning activities.

The checklists are inspected by project managers to ensure that all required services are done to the quality and frequency of the scope of work.

MONITOR & **REVALUE**



Kgosi Commercial Operations Officers monitor the site daily by reviewing the checklists that are submitted.

They also do site inspections on a weekly basis, which involve site audits, on-site training, deliveries, and risk management and mitigation.

From this, feedback is provided to the project managers.

INDUSTRIAL & CLEANROOM CLEANING

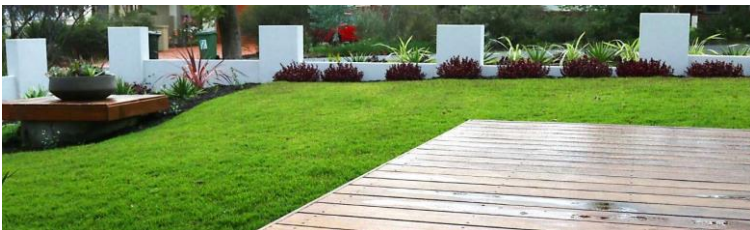
At Kgosi Commercial, all of our cleaning contract will be developed and customized according to customer needs and budget. We does both light and heavy cleaning work for industries such as processing plants, manufacturers and warehouses.

The work in industries are usually performed in unsafe and hazardous conditions, and generally requires specialised machinery, as well as safety equipment. Hence, all of our cleaning specialist will be trained and learn all about safety knowledge before they could conduct the general cleaning works and continue the day to day maintaining and operation works at the industrial sites and cleanroom.



LANDSCAPE & GROUND

Our landscaping employees is skilled at making a common exterior uncommonly beautiful. Whether it is installing new landscaping designs, restoring historic sites or simply maintaining the existing landscape with attentive landscaping service, we have the expertise to beautify your garden and bring out the richness of your facility, creating a lasting first impression that signifies quality



EMPLOYMENT TRAINING PROGRAMME.

Our cleaning's employees are trained in the relevant aspect of cleaning duties.

Our cleaning's employees are trained in the relevant aspects of cleaning duties required of them. This comes in 4 stages:

a) Induction Training

Health and Safety talk explaining the potential hazards of cleaning equipment and materials and an explanation of how these hazards can be found within every day procedures. In addition, we undertake a demonstration of personal protective clothing.

All our cleaning equipment is color coded and employees are trained accordingly. Basic electrical equipment, (vacuum cleaners) is made familiar to cleaners with explanations of basic safety awareness and maintenance.

Finally, we go through the key issues which may arise in a cleaning environment which will help a cleaner to understand the procedures in the event of abnormal occurrences.

b) On Site Training

This occurs in all our cleaning services with cleaning contracts. This work is heavily supervised and acts to ensure that a member of employees learns our special method of work. This is a system where work is checked once it is carried out to ensure all aspects of the cleaning specification are undertaken. It also helps us to distinguish the members of employees who are prepared to take a pride in the company and their work. Only members of employees who understand and act upon what is expected of them continue with us.

c) Specific Site Training

This will include all aspects of a specific site. We recognize that every site is different and requires areas of particular attention. The member of employees is also trained with regard to the health and safety implications of a specific site as well as the security procedures of that particular site.

d) Ongoing Training

This keeps employees up to date with any changes in materials of cleaning techniques used. All relevant changes will be introduced throughout the company and managers and site supervisors then carry out training.



HEALTH AND SAFETY POLICIES

Our Health & Safety Policies has been organized, implemented and monitored with the Company.

This statement should be read in conjunction with the Health & Safety policies that set out our specific responsibilities and arrangements which Health & Safety is to be organized, implemented and monitored within the company.

- a) We are committed to provide a healthy and safe working environment for all employees and non-employees affected by our activities. We will use all reasonable endeavors to ensure safe systems of work throughout our business activities, and will do all that is reasonably practicable to ensure a safe & healthy working environment and safe working methods.
- b) We consider that health & safety an important part of all our management systems and that clear communication and co-operation between management, employees and the customers are important in order to achieve a high standard of health & safety at work.
- c) The Company will:
 - Initiate and maintain a safe and healthy workplace, so far as is reasonably practicable to ensure that employees, customers, visitors, and the environment are not exposed to risks arising from our cleaning activities.
 - Ensure that employees have adequate support, supervisor, relevant health & safety documentation, information and training required, in order to make them aware of potential hazard within the workplace.
 - Ensure that no person intentionally or recklessly interferes with or misuses anything provided in the interests of health, safety or welfare.
 - Communicate with the employees on matters affecting their health & safety and the importance of reporting or eliminating hazards by encouraging them to bring to the attention of management any proposals for the improvement of health & safety standards, thereby allowing them to fulfill their duties safely without risk to themselves or others.
- d) We believe in improving health & safety standards through constant monitoring and reviewing of our health & safety policies and procedures. A safe and healthy workplace can only be achieved if employees accept responsibility for their own health & safety and that of other persons who may be affected by their work activities. We should all work together in order to raise awareness of health & safety in the workplace and ensure that safety procedures and policies are adhered to.



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